

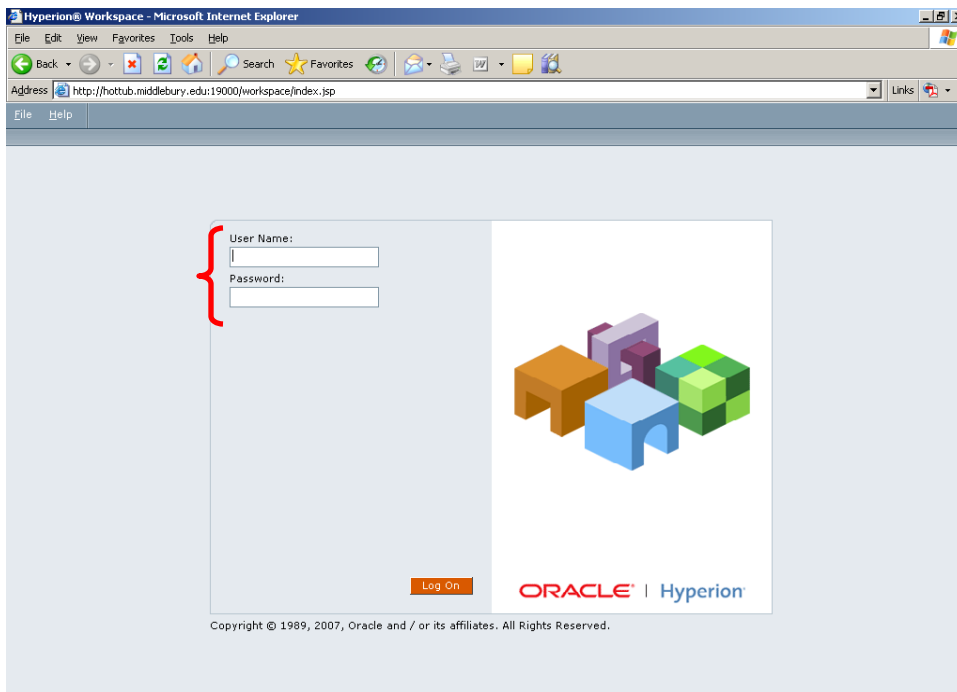
Installing Hyperion System 9

On Monday, October 27, Hyperion System 9 will replace Hyperion version 8 automatically. You will need to install Hyperion System 9 on October 27th or shortly after, in order to continue access to budget reports. This is a one-time process that must be completed on everyone's computer. Here's how.....

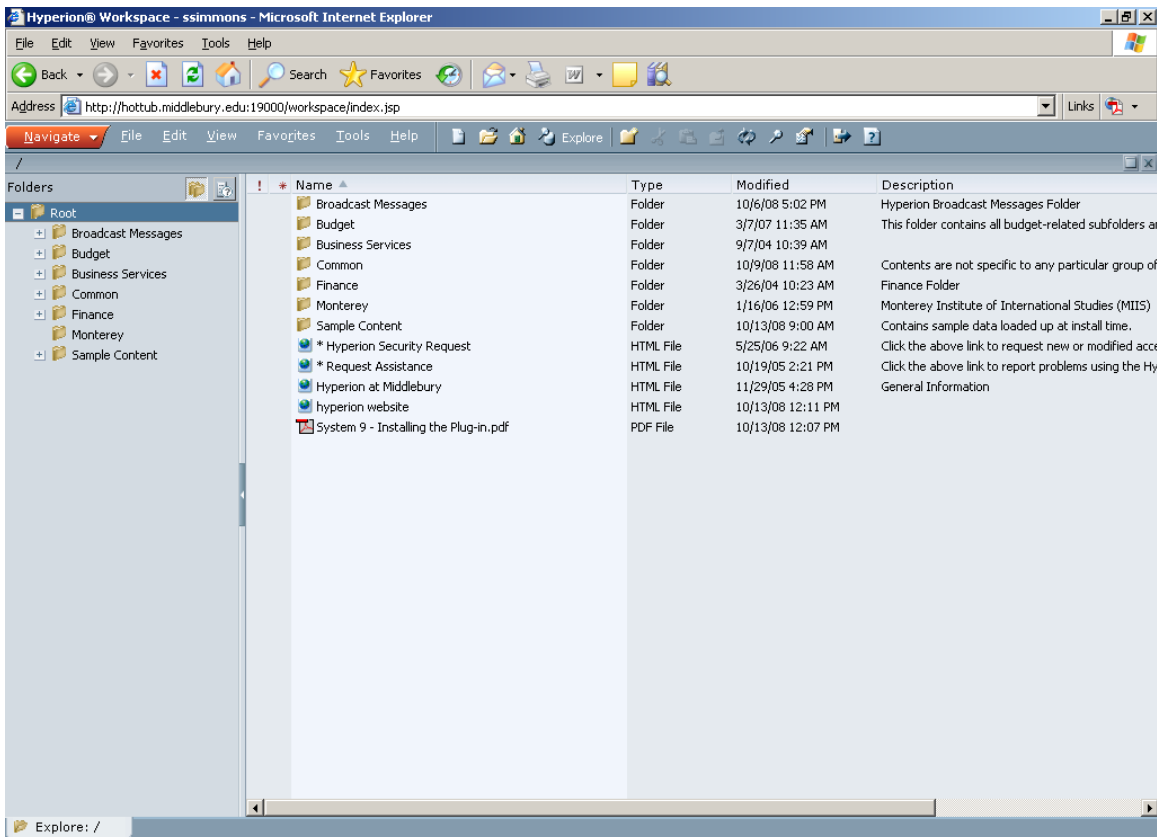
On October 27, open a new session of Internet Explorer. Blank out the address line, and type **go/hyperion**



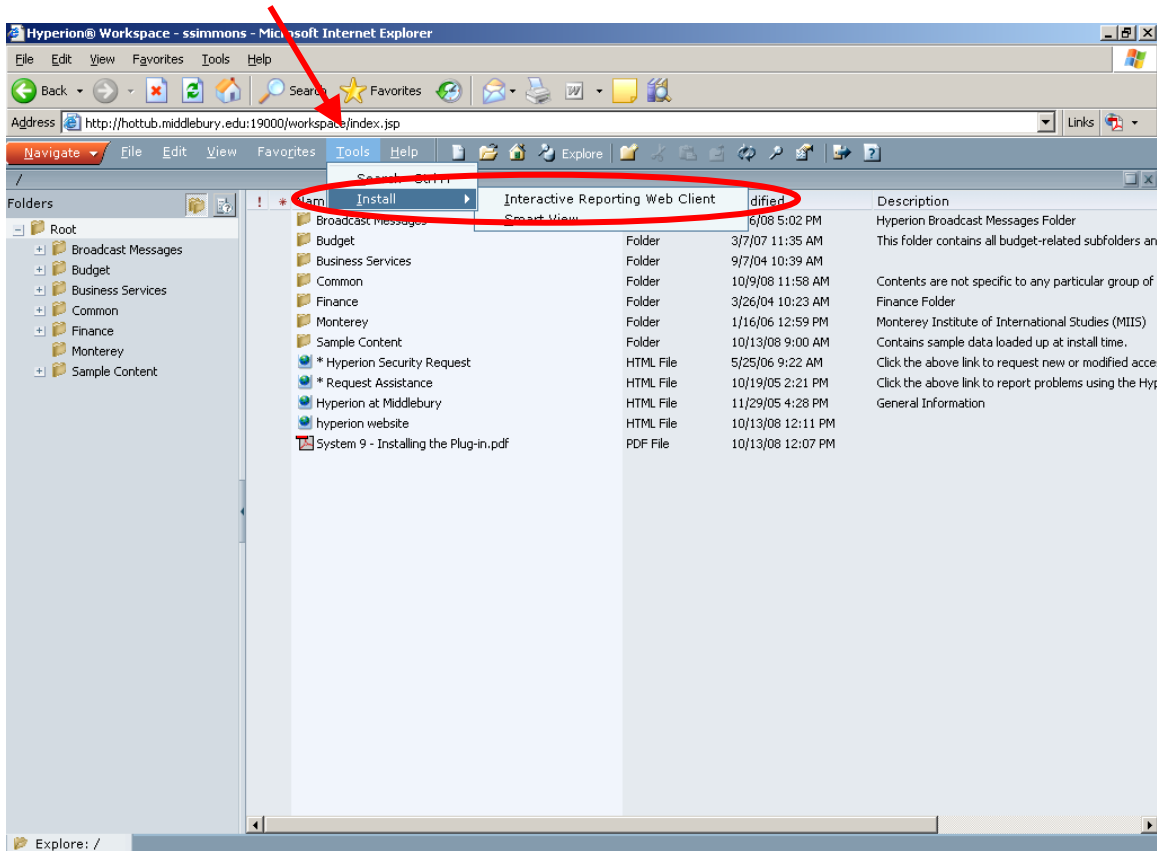
Now from the LIS Hyperion webpage, click on the [Hyperion Reporting](#) link



Hyperion System 9 opens. Enter your Novell username and password, as usual.

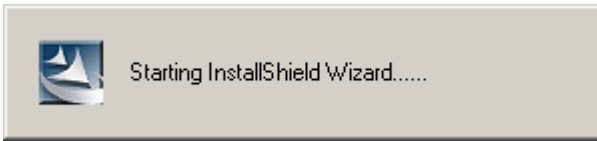


This will bring you to the folder structure in System 9.....there are no folder changes, but the screen does have a slightly different look.

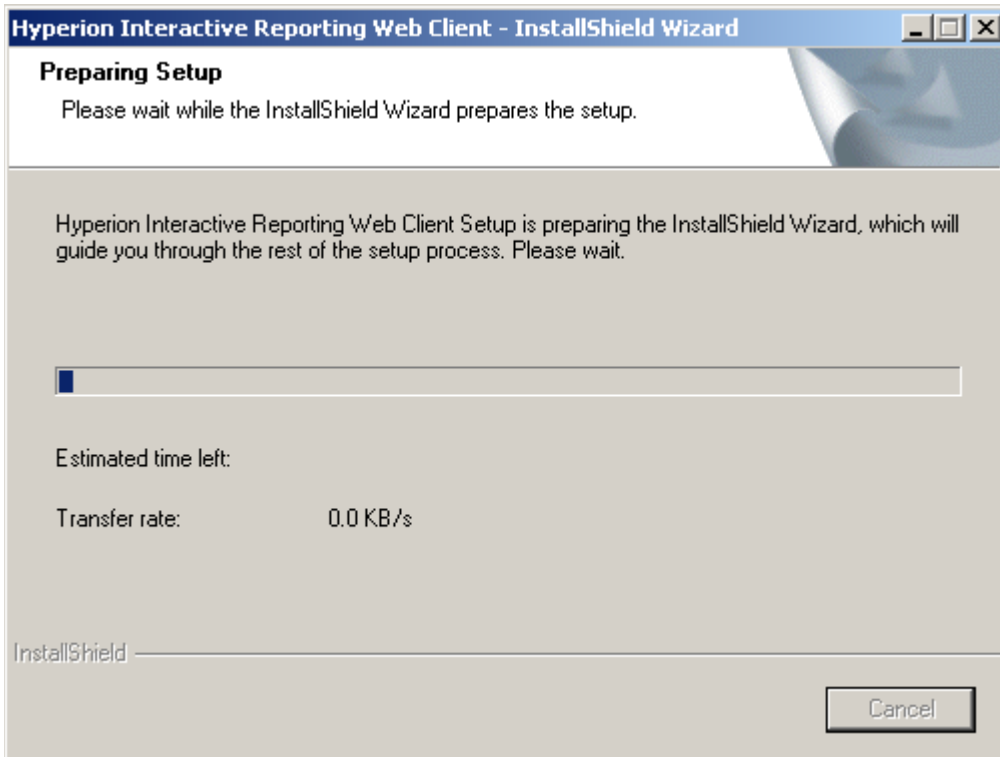


On Hyperion's toolbar, click on **Tools** → **Install** → **Interactive Reporting Web Client** (do *not* select SmartView)

The InstallShield Wizard appears.....



....which will prepare the installation setup.....



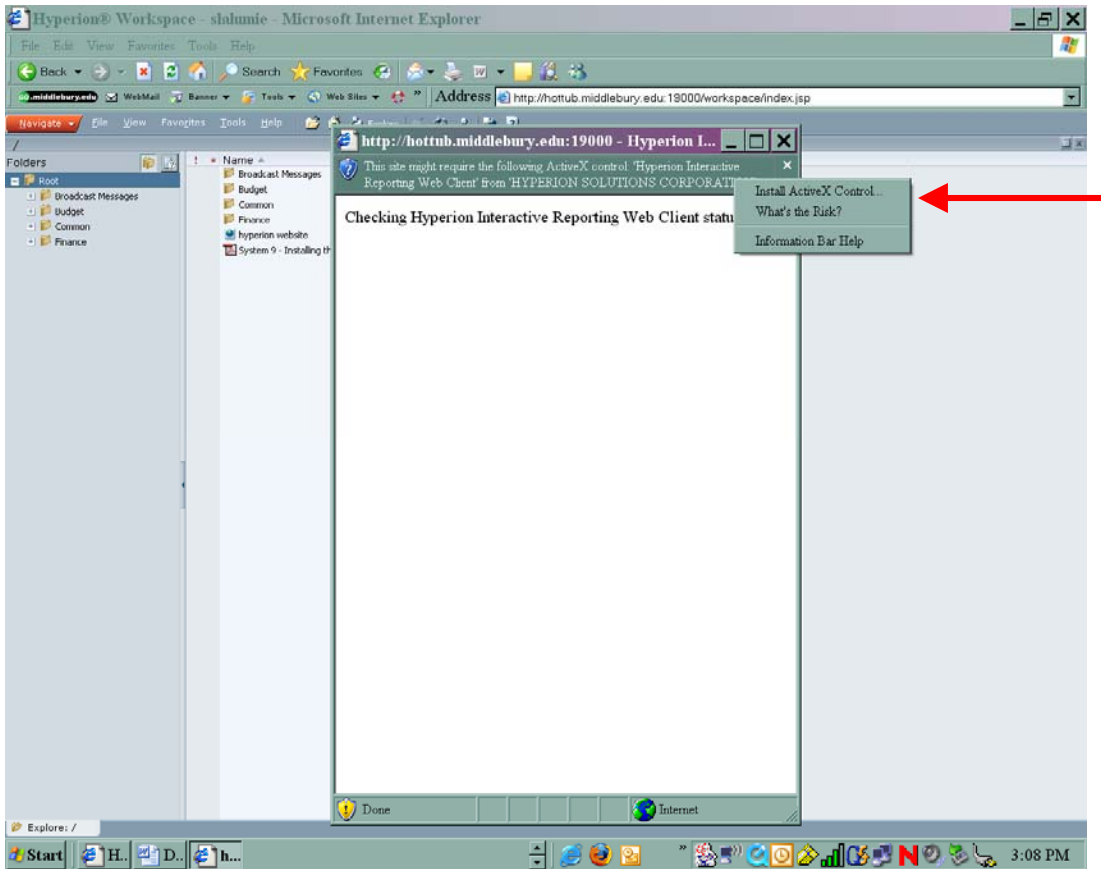
Next you will get a “Checking Hyperion Interactive Reporting Web Client status...” message.

If you have pop-up blockers in place, you will get a message about this setting. Change the setting so that they are temporarily allowed.

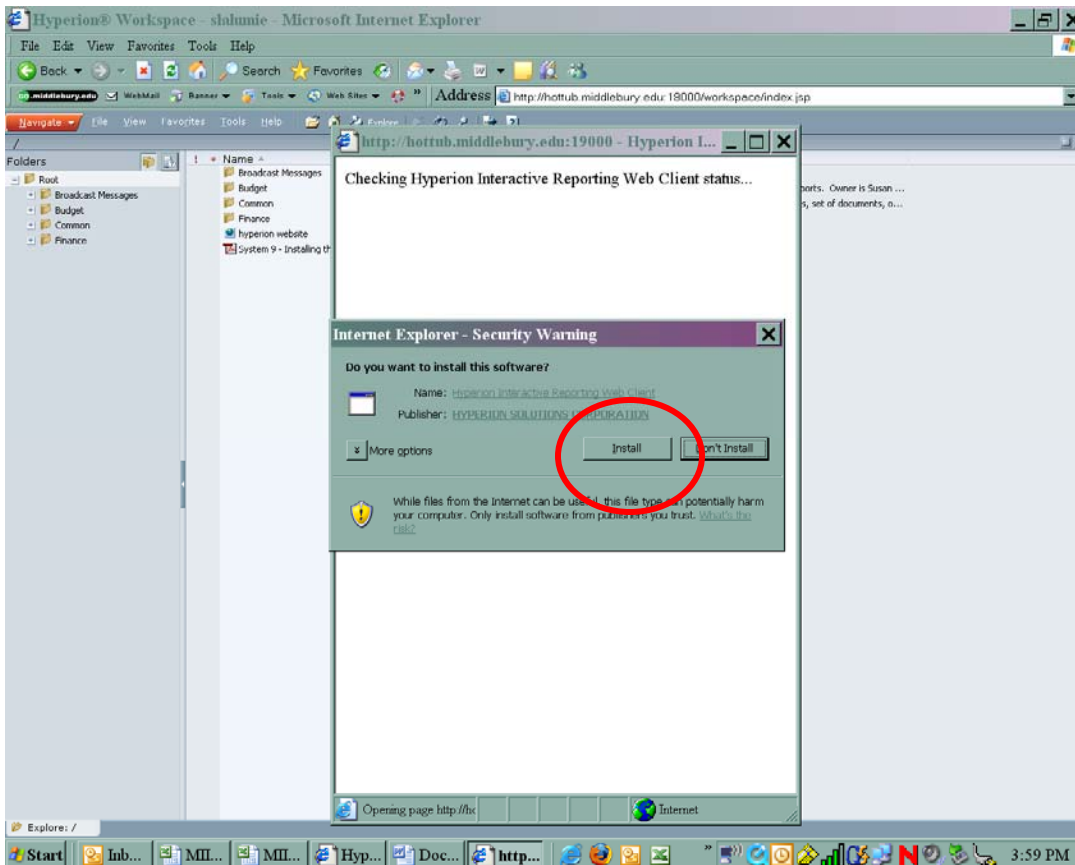
You might also get the following screen with reference to **ActiveX Control...**



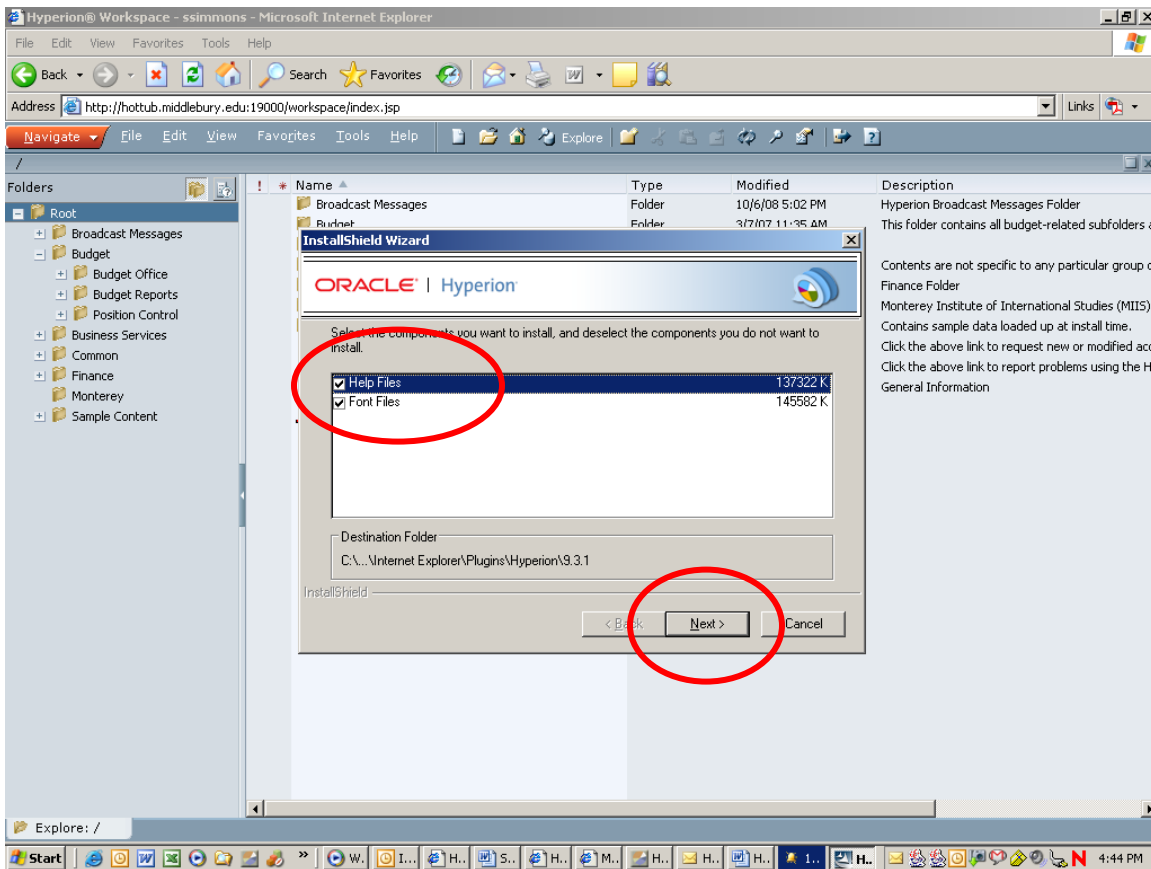
....click within that top message box, and choose to **Install ActiveX Control**. It is OK to do this!



If you didn't get this ActiveX Control message, don't worry. Just continue.

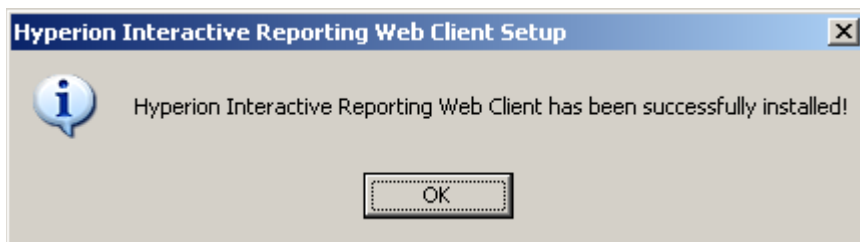
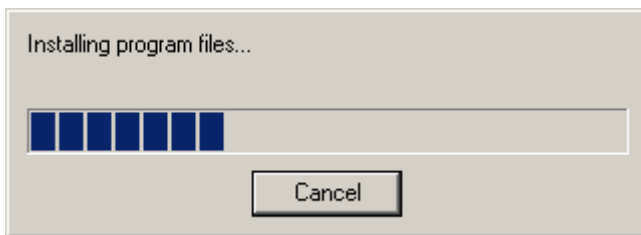


This screen contains a default Security Warning. Click on the **Install** button.



Here, leave both boxes checked, and click **Next**.

The system will complete the installation, and indicate that it's been successful.



Click **OK**.

Hyperion System 9 is now installed, and you'll be brought back to the Report Folders. You can run your reports as usual. To quit the program, go to **File → Exit**.

Lastly, be sure to set a Hyperion bookmark using **go/hyperion**. Bookmark the resulting LIS page, and always click on the [Hyperion Reporting](#) link to access Hyperion.