

RDA in Brief — End-of-Field Punctuation

245 field: add a period

- ▶ 245 00 **Fourteen hours.**
 - ▶ 245 00 **SPSS tutorial : #b software primer.**
 - ▶ 245 13 ... / #c collected by Chet Williams.
 - ▶ 245 14 ... / #c Gabe Alberts, Jr.
 - ▶ 245 02 **A history of A.B.C.**
 - ▶ 245 10 ... / #c painted by Sam Gibson, et al.
 - ▶ 245 00 **Operation "Quick-freeze".**
- Add a period when field ends with an abbreviation/initial with a period or a mark of punctuation other than a period

246/247 field: do not add a period; field may end with an abbreviation/initial with a period or a mark of punctuation other than a period

250 field: add a period

- ▶ 250 -- **Fifth edition.**
 - ▶ 250 -- **Version 3.0, 1999.**
 - ▶ 250 -- ... / #b edited by C. Davis.
 - ▶ 250 -- ... / #b revised by Albert Simms, S.P.
 - ▶ 250 -- **2nd ed.**
 - ▶ 250 -- **Revised and expanded!**
- Add a period when field ends with an abbreviation/initial with a period or a mark of punctuation other than a period

260/264 field: end with a period, closing bracket (]), closing parenthesis, question mark, hyphen, or closing angle bracket (>)

- ▶ 260 -- ..., #c 2004.
 - ▶ 264 -2 ..., #c [between 1849 and 1895]
 - ▶ 264 -1 ..., #c 1972-
 - ▶ 260 -- ... (... , #g 1942)
 - ▶ 264 -1 **New York : #b Billings Press**
 - ▶ 264 -1 **[London, England] : #b [Abington]**
 - ▶ 260 -- **Chicago, Ill. : #b Grand N.W.S.**
 - For multipart monographs, serials, and integrating resources that lack a 260/264 #c publication date, do not add a period; field may end with an abbreviation/initial with a period or a mark of punctuation other than a period
 - For 264 #c copyright dates, do not add a period
- ▶ 264 -4 #c ©2010
 - ▶ 264 -4 #c copyright 1997

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300 field:

- If 490 field is not present, do not add a period; field may end with an abbreviation/initial with a period or a mark of punctuation other than a period; ignore any fields between the 300 and 490/first 5xx when applying this

▶ 300 -- ... ; ‡c 24 cm
500 -- A collection of poetry.

▶ 300 -- ... + ‡e 1 CD-ROM (4 3/4 in.)
500 -- Title from cover.

▶ 300 -- ... ; ‡c 4 3/4 in.
500 -- Interviews.

▶ 300 -- 1 online resource (xvi, 254 pages) :
‡b illustrations
500 -- Title from PDF cover scan.

- If 490 field is present, add a period; also add a period when field ends with an abbreviation/initial with a period or a mark of punctuation other than a period; ignore any fields between the 300 and 490/first 5xx when applying this

▶ 300 -- ... ; ‡c 28 cm.
490 1- Small world series

▶ 300 -- ... ; ‡c 4 3/4 in.
490 1- Audio mystery series

▶ 300 -- ... + ‡e 1 CD-ROM (4 3/4 in.)
490 1- Computers in the classroom series

▶ 300 -- 1 online resource (3 audio files) : ‡b
stereo, FLV.
490 1- SoundLearning series

- If multiple 300 fields are employed for kits or accompanying material, add a period at the end of each 300 field except for the last, even when fields end with an abbreviation/initial with a period or a mark of punctuation other than a period; follow instructions above for punctuating the final 300 field

▶ 300 -- ... ; ‡c 21 x 27 cm.
300 -- ... ; ‡c 4 3/4 in.
490 1- Sing-a-long books

▶ 300 -- ... ; ‡c 24 cm.
300 -- ... ; ‡c 12 in.
300 -- ... ; ‡c 28 x 21 cm.
300 -- ... ; ‡c 13 mm
500 -- A kit for learning geography.

310/321 field: do not add a period; field may end with an abbreviation/initial with a period or a mark of punctuation other than a period

362 field: end with a period, closing bracket (]), closing parenthesis, question mark, hyphen, or closing angle bracket (>)

▶ 362 1- Began with number 4, published in
1947.
▶ 362 0- 1968-

▶ 362 0- Vol. 1, no. 1 (April 1983)-vol. 1, no.
3 (June 1983)

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490 field: do not add a period; field may end with an abbreviation/initial with a period or a mark of punctuation other than a period

5xx field: for most 5xx fields, add a period

- ▶ 500 -- Title from cover.
- ▶ 504 -- Includes bibliographical references (pages 310-325).
- ▶ 518 -- †o Recorded †d 1997 April 22-23 †p Paradise Studios, Sydney.
- ▶ 505 0- pt. 1. Carbon -- pt. 2. Nitrogen -- pt.3. Sulphur -- pt. 4 Metals.

- For 5xx fields ending with a quotation mark, final punctuation appears within the quotation

- ▶ 500 -- "Circulated privately to her friends: not for sale."
- ▶ 500 -- "Newly revised for New England!"

- For incomplete 505 fields (first indicator 1) and for 510, 535, 536, 583, and 586 fields, do not add a period; field may end with an abbreviation/initial with a period or a mark of punctuation other than a period

- ▶ 505 1- volume 1. General observations with tables -- volume 2. Methodology
- ▶ 536 -- Sponsored by the Advanced Research Projects Agency
- ▶ 510 0- Industrial arts index
- ▶ 586 -- National Book Award, 1981

- *Interpretation*: since each note is considered a separate paragraph, double periods at the ends of notes should not appear

- ▶ 500 -- Volume 3 translated by G. Silva, Jr.
- 500 -- Revised in part from the 2nd edition, published by Barrington.

This document based on LC-PCC PS 1.7.1 (September 2012 update) and, where LC/PCC are silent, ISBD A.3.2 (*International Standard Bibliographic Description*, consolidated edition, published 2011)